A regular meeting of the Greenville City Council was held on Thursday, May 9, 2019 in the Council Chambers, located on the third floor at City Hall, with Mayor P. J. Connelly presiding. Mayor Connelly called the meeting to order at 6:00 pm. Mayor Connelly gave the invocation, followed by the Pledge of Allegiance.

Those Present:
  Mayor P. J. Connelly, Mayor Pro-Tem Rose H. Glover and Council Members Monica Daniels, Will Bell, Rick Smiley, William F. Litchfield, Jr. and Brian V. Meyerhoeffer, Jr.

Those Absent:
  None

Also Present:
  City Manager Ann E. Wall, City Attorney Emanuel D. McGirt, City Clerk Carol L. Barwick and Deputy City Clerk Polly Jones

Approval of the Agenda

City Manager Ann Wall asked that the NC3C Award recognition be postponed to the May 20th meeting.

Council Member Bell moved that the agenda be approved with the change noted by the City Manager. Mayor Pro-Tem Glover seconded the motion, which passed by unanimous vote.

Public Comment Period

Mayor Connelly opened the public comment period at 6:05 pm, explaining procedures which should be followed by all speakers.

Steven Hardy-Braz – N. Greene Street
Mr. Hardy-Braz invited those in attendance and people listening at home to take part in the 2019 Ride of Silence, which honors bicyclists killed by motorists, promotes sharing the road and provides awareness of bicycling safety. This year's event will be held Wednesday, May 15th beginning at 6:00 pm on Reade Circle, and will be followed by a social at Pitt Street Brewery.
Hearing no one else who wished to speak during the Public Comment period, Mayor Connelly recognized Alan Hutchinson, Boy Scout Troup 30, who was present in the audience, and closed the public comment period at 6:10 pm.

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**SPECIAL RECOGNITIONS**

City Manager Ann Wall introduced four interns from East Carolina University who will be working with the City in various capacities over the next few months: Ashley Gaskins, Chris Kelly, Dennis Wandu and J’amir Douglas (not present).

**CHARLIE JOHNSON – NC SCHOLASTIC CHESS CHAMPIONSHIP – 2ND PLACE IN HIGH SCHOOL U 1500 DIVISION**

Mayor Connelly and Council Member Smiley recognized Charlie Johnson, son of Dr. Patrick and Kelly Johnson of Greenville, for having scored 4.5 out of a possible 5.0 to earn 2nd place in the High School U 1500 Division of the 2019 NC Scholastic Chess Championship in Charlotte. There were 593 competitors. Charlie, who is a Junior at Arendell Parrott Academy, won rounds 1, 3, 4 and 5, while taking a draw in round 2.

**UNC SCHOOL OF GOVERNMENT 2018-2019 MUNICIPAL ADMINISTRATION COURSE GRADUATES – EMANUEL MCGIRT AND ALISHA MCNEIL**

City Manager Ann Wall and Mayor Connelly recognized City Attorney Emanuel McGirt and Internal Auditor Alisha McNeil who recently completed the School of Government’s Municipal Administration program. The program required them to attend classes for about a year covering the different aspects of municipal administration.

**2019 NORTH CAROLINA CITY AND COUNTY COMMUNICATORS (NC3C) EXCELLENCE IN COMMUNICATIONS AWARDS**

Postponed to May 20th.

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**NEW BUSINESS**

**PUBLIC HEARINGS**

**ORDINANCE TO ANNEX THE NORTH CAROLINA DEPARTMENT OF TRANSPORTATION PROPERTY INVOLVING 26.22 ACRES LOCATED AT THE NORTHWESTERN CORNER OF THE INTERSECTION OF NORTH MEMORIAL DRIVE AND WEST BELVOIR ROAD**

– (Ordinance No. 19-026)
Chief Planner Chantae Gooby showed a map depicting the proposed annexation area, which is located within Belvoir Township in voting district #1. The property is currently vacant with no population, and no population is expected at full development. Current zoning is CH (Heavy Commercial), with the proposed use being a 37,000+/- square foot equipment repair shop. The property is, and will remain, tax exempt.

Mayor Connelly declared the public hearing for the proposed annexation open at 6:15 pm and invited anyone wishing to speak in favor to come forward.

**Dwight Vernelson – No Address Given**
Mr. Vernelson, of Rivers & Associates, stated he is present on behalf of the applicant and available to answer any questions the Council might have.

Hearing no one else wishing to speak in favor, Mayor Connelly invited comment in opposition. Hearing none, Mayor Connelly closed the public hearing at 6:16 pm.

Mayor Pro-Tem Glover moved to adopt the ordinance to annex the NC Department of Transportation property involving 26.22 acres located at the northwestern corner of the intersection of North Memorial Drive and West Belvoir Road. Council Member Meyerhoeffer seconded the motion, which passed by unanimous vote.

**PUBLIC HEARING FOR THE 2019-2020 ANNUAL ACTION PLAN FOR CDBG AND HOME PROGRAMS**

Senior Planner Tiana Berryman stated it is once again time to take a look at the annual action plan which details funding and projects related to Community Development. For the sake of those viewing at home, the Consolidated Plan looks at 5-year funding, activities and need. The Annual Action Plan looks at 1-year funding and activities. The CAPER reports on accomplishments and investments during the prior fiscal year.

The bread and butter of the Housing Division is the production of Affordable Housing, but they are also engaged in a number of auxiliary activities such as down payment assistance, owner-occupied rehabilitation, support grants, economic empowerment and neighborhood revitalization.

Ms. Berryman stated priorities for the 2019-2020 program year include:
- Affordable Housing Preservation and Development
- Reduction of Slum and Blight
- Addressing Homelessness
- Improvements to Public Facilities and Infrastructure
- Expansion of Available Public Services

She then discussed anticipated funding for the development year.
Ms. Berryman said program income is receipted and reinvested into the program.

Ms. Berryman explained programs and funding for CDBG and HOME, noting applicable caps and typical uses. She stated the Rehab and Urgent Repair program is probably the most sought-after program and is currently capped at $60,000 for a full rehab.
Ms. Berryman closed with an explanation of the recommendation of the Affordable Housing Loan Committee for public service funding.

<table>
<thead>
<tr>
<th>Agency</th>
<th>Program Title</th>
<th>Purpose</th>
<th>Recommended Award</th>
</tr>
</thead>
<tbody>
<tr>
<td>Center for Family Violence</td>
<td>Crisis Recovery Services</td>
<td>Homeless Needs</td>
<td>$19,995.00</td>
</tr>
<tr>
<td>Martin Pitt Partnership for Children</td>
<td>Parents as Teachers</td>
<td>Youth Development</td>
<td>$19,995.00</td>
</tr>
<tr>
<td>Boys &amp; Girls Club of the Coastal Plain</td>
<td>Club Academy</td>
<td>Youth Development</td>
<td>$18,993.00</td>
</tr>
<tr>
<td>ECU Family Therapy Clinic</td>
<td>Hope &amp; Strength After Trauma (HASTA)</td>
<td>Mental Health</td>
<td>$18,978.00</td>
</tr>
<tr>
<td>Pitt County Council of Aging</td>
<td>Fall Prevention</td>
<td>LMI Seniors</td>
<td>$9,000.00</td>
</tr>
<tr>
<td>Community Crossroads Center</td>
<td>Vi-SPDAT Assessments</td>
<td>Homeless Needs</td>
<td>$8,640.00</td>
</tr>
<tr>
<td>Literacy Volunteers of America</td>
<td>Welcome to Econoville</td>
<td>Financial Literacy</td>
<td>$4,399.00</td>
</tr>
</tbody>
</table>

Council Member Litchfield asked if all the public service funding dollars remain in the local area.

Ms. Berryman stated the funding remains local and documentation is required to insure all requirements are met.

Council Member Daniels asked about community interaction during CDBG Week.

Ms. Berryman stated there was a bus tour that was well-attended to show dollars at work in the community and how people could get involved. There was training available for contractors and a CHDO interest meeting with non-profit developers. The Annual Action Plan was presented at a public meeting and there was a Rock-the-Block Party with plenty of food for kids and parents to promote available programs. There was also a homeowners’ workshop.

Mayor Pro-Tem Glover asked about plans for Lincoln Park.

Ms. Berryman stated the development is new single-family housing and there are 11 lots remaining.

Mayor Connelly declared the public hearing for the proposed action plan open at 6:39 pm and invited anyone wishing to speak in favor to come forward.
Hearing none, Mayor Connelly invited comment in opposition. Also hearing none, Mayor Connelly closed the public hearing at 6:40 pm.

Mayor Pro-Tem Glover moved to approve the 2019-2020 Annual Action Plan for the CDBG and HOME programs for implementation and authorize the Mayor and/or City Manager, as appropriate, to sign required documents. Council Member Daniels seconded the motion, which passed by unanimous vote.

**SERIES RESOLUTION FOR GREENVILLE UTILITIES COMMISSION 2019 REVENUE BONDS ISSUANCE** – (Resolution No. 020-19)

Greenville Utilities Commission (GUC) Chief Financial Officer Chris Padgett stated in March 2019, he presented and Council approved a findings resolution for the financing team in connection with the issuance and sale of the Series 2019 Bonds, making the findings and determinations required by the North Carolina Local Government Commission (LGC) with respect to the issuance of up to $58,000,000 Combined Enterprise System Revenue Bonds, Series 2019. Tonight, GUC is asking City Council to consider the adoption of a series resolution relating to the Series 2019 Bonds and agreeing to:

- Authorize the issuance of revenue bonds of the City, designated “Greenville Utilities Commission Combined Enterprise System Revenue Bonds, Series 2019” (Series 2019 Bonds) in the aggregate principal amount not to exceed $58,000,000
- Authorize the use and distribution of the Preliminary Official Statement by J.P. Morgan Securities LLC and First Tennessee Bank National Association as the Underwriters of the Series 2019 Bonds
- Authorize and direct the City Manager (or in her absence, the Director of Financial Services) and the General Manager (or in his absence, the Chief Financial Officer) to execute and deliver the Final Official Statement on behalf of the City and GUC
- Authorize the LGC to award the Series 2019 Bonds at negotiated sale without advertisement to the Underwriters in accordance with the provisions in the bond purchase agreement
- Authorize the City Manager and the Director of Financial Services to execute the bond purchase agreement
- Make annual continuing disclosure filings and event notice filings described in Section 14 of the Series Resolution
- Authorize officers, agents and employees of the City and GUC and the officers and agents of the Trustee and Bond Registrar to do all acts and things required of them by the provisions of the Series Resolution
- Authorize, approve, and ratify any and all actions heretofore taken by the City and officers, agents and employees of the City in connection with the transactions
- Approve the 2019 additional improvements as described in the Series Resolution

Mr. Padgett the City Council to hold a public hearing on the issuance of the Series 2019 Bonds and the use of the proceeds for electric generating facilities in order to qualify the $6,000,000 portion of the Series 2019 Bonds that will finance certain electric generating
facilities on the campus of Vidant Medical Center as tax-exempt bonds in compliance with federal tax laws. He further asked that the Council, following the public hearing, adopt the Series Resolution and noted there is no cost to the City. The GUC Board of Commissioners adopted a similar resolution at their April 18, 2019 regular board meeting.

Mayor Connelly declared the public hearing for the proposed revenue bonds issuance open at 6:44 pm and invited anyone wishing to speak in favor to come forward.

Hearing none, Mayor Connelly invited comment in opposition. Also hearing none, Mayor Connelly closed the public hearing at 6:45 pm.

Council Member Smiley moved to adopt the Series Resolution and approve the subsequent execution of all collateral documentation necessary to consummate the closing of this bond transaction. Council Member Bell seconded the motion, which passed by unanimous vote.

OTHER ITEMS OF BUSINESS

PRESENTATION OF THE CITY’S PROPOSED FISCAL YEAR 2019-20 OPERATING BUDGET

Assistant City Manager Michael Cowin stated the budget is balanced and constitutes the City’s revenue and expense authorization for FY2020 as required by North Carolina law. The proposed budget continues the trend of increasing investment the City’s buildings, infrastructure and its employees, focusing on driving community revitalization and improving the quality of life for Greenville’s citizens. Such investments will continue to support and enhance economic development, centered on growing a sustainable tax base and providing new employment opportunities. The FY2020 proposed budget includes all City operating funds as well as separate budgets for the Greenville Utilities Commission, Pitt-Greenville Convention and Visitors Authority and Sheppard Memorial Library.

Mr. Cowin stated the City’s FY2020 total operating budget is $136,468,370, which represents an increase of 2.23% across all funds as compared to the FY2019 adopted budget. The FY2020 proposed budget for all funds, inclusive of independent commissions and authorities, is $401,140,206, which represents an increase of 2.67% compared to FY2019.
Mr. Cowin provided a general summery of budget highlights for the proposed FY2020 General Fund (GF) in relation to the City Council’s budget objectives:

- **A HIGH PERFORMING CITY**
  - Maintains current property tax rate at 52¢
  - Invests 85% of all GF Revenues into Core Public Service areas

- **A GREAT WORKFORCE**
  - Provides for a 2.7% average wage increase for employees
  - Increases employer share of the retirement contribution rate by 15.5% as required by the North Carolina Local Government Retirement System
  - Increases Other Post-Employment Benefits contribution by $100,000 to a total annual contribution of $700,000
  - Adds a Human Resources Staff Support Specialist position to focus on the recruitment and retention process
  - Adds a Recreation & Parks Outreach Coordinator to serve South & West Greenville, special populations, youth outreach, and other community-based initiatives
  - Adds three Fire/Rescue positions in preparation for the Soutside fire station in FY2021
  - Provides for Public Safety compensation incentives within the Police and Fire/Rescue Departments in order to enhance the recruitment and retention of Public Safety Officers
  - Provides for the following pay reclassifications in order to align with current operations:
    - Reclassifies Grant Coordinator Position to Data Analyst
    - Reclassifies two EMS Specialist positions to one Fire/Rescue Deputy Chief
    - Reclassifies Chief Building Inspector to Assistant Director of Planning & Development
    - Reclassifies Recreation Superintended to Assistant Director of Recreation & Parks

- **A STRONG ECONOMY**
  - Invests an additional $300,000 into commercial/industrial site development for a total funding of $1 million over two years
  - Invests up to $200,000 into job creation grants
  - Provides $20,000 to fund small business competition grants
  - Provides $25,000 in funding for skills training through Pitt Community College Jobs Initiative Program
  - Provides $25,000 for small business support
  - Invests $500,000 as a sustaining member in the newly formed Public-Private Economic Development Organization

- **A SOUND INFRASTRUCTURE**
  - Invests $2.5 million into street improvements funding
  - Provides $250,000 in public safety funding for street lights, cameras and other pedestrian safety enhancements
o Protects future solvency of the Vehicle Replacement Fund by increasing funding levels from 40% to 50%

o Provides $1.2 million to support the City’s deferred maintenance and infrastructure needs (Facilities Improvements Program)

o Includes the financing of approximately $7.8 million as Phase II of the Pedestrian Improvements Bond Referendum

**A VIBRANT PLACE TO LIVE**

- Includes $100,000 to fund cleanliness and beautification of major thoroughfares
- Includes $50,000 in funding to maintain the City’s Parks and Greenways
- Provides $120,000 in new funding for a Beach Volleyball Complex
- Includes $165,000 to partner with area groups to enhance the City’s entertainment scene and support the arts community as follows:
  - $35,000 in partnership with the Arts Council at Emerge
  - $15,000 to fund the Greenway Art Program
  - $100,000 partnership with Uptown Greenville
  - $5,000 sponsorship of Greenville Pitt County Chamber of Commerce Events

In summary, Mr. Cowin stated the proposed FY2020 GF Budget is a reflection of the City’s mission and sends a strong message that GREENVILLE MEANS BUSINESS. He then provided a general overview of revenues and expenses:
Financial Services Director Byron Hayes provided an overview and insight on the City’s other funds.

Mr. Hayes noted the majority of revenues for the **Transit Fund** are generated by Federal grant income, with $2.1 million projected for FY2020. The total amount budgeted for the fund is $3.29 million.

The **Debt Service Fund** accounts for payments of the City’s obligated debt as financed by GF revenue and the occupancy tax. Mr. Hayes stated transfers are made throughout the fiscal year from the GF, as well as the Stormwater and Sanitation Funds, to cover the principal and interest payments. The total debt service amount in the FY2020 proposed budget is $5.6 million, which is an increase of $1.76 million over the current year.

The **Sanitation Fund** is an enterprise fund and collects fees for services provided, which include weekly garbage, recycling and yard waste collection. Fees remain consistent with the prior fiscal year and the budget for FY2020 remains fairly constant at $7.9 million.

The **Stormwater Fund** is an enterprise fund established to implement the City’s Stormwater Management Program. Revenues are generated through a stormwater fee to support the program’s efforts. FY2020 will see the initial implementation of increase preventative maintenance of stormwater infrastructure, with future years seeing increased capital project and infrastructure spending. A one-time fund balance appropriation will be made in the amount of $1.43 million for new staffing and equipment, with rate increases planned for recurring capital and infrastructure spending.

Mr. Hayes stated the **Housing Fund** derives its revenue from the US Department of Housing and Urban Development in the form of a Community Development Block Grant (CDBG) and HOME Investment Partnership Program (HOME) to support the effort of
providing decent, affordable housing within the community. The current budget for the fund is $1.733 million, including $1.414 million in reimbursable grant funding. The City's CDBG and HOME allocations have increased roughly 10% compared to the previous year's allocations.

Mr. Hayes stated the Fleet Maintenance Fund provides assistance and maintenance to the City's entire fleet. Maintenance includes, but is not limited to, auto body repair, welding, small equipment repair, and tire repair, as well as fuel. The budgeted amount FY2020 for the Fleet Fund is $4,561,394.

The Health Fund, according to Mr. Hayes, is an Internal Service Fund used to account for revenues and expenses associated with the provision of health and dental insurance for employees and retirees of the City and other participating entities. The FY2020 budget for this fund is $14 million, which is a 3% increase compared to the current year.

Mr. Hayes stated the Vehicle Replacement Fund is another Internal Service Fund and it is used to account for revenues and expenditures associated with vehicles and other capital equipment. The FY2020 budget for this fund totals $4.7 million and it will receive the last installment of $250,000 from the Sanitation Fund as repayment for a $750,000 loan made in FY2016.

The Facilities Improvement Fund is budgeted at $1.28 million for FY2020 and will be focused on improvements for Public Works and Recreation and Parks.

Mr. Cowin closed by presenting an updated version of the budget calendar, which he indicated has had minor changes since provided in its original form.

CONTRACT AWARD FOR THE CONSTRUCTION OF THE ARLINGTON BOULEVARD IMPROVEMENTS PROJECT – (Contract No. 2285)

Public Works Director Kevin Mulligan stated that Arlington Boulevard, between Hooker Road and Greenville Boulevard, is Phase 3 and the last remaining section of Arlington Boulevard to be improved. This section of Arlington Boulevard is deteriorated, including
poor subsurface conditions and drainage infrastructure. The nature of this section requires more extensive repairs than were required on other sections. Rehabilitation work will include removal of the existing asphalt and stone base, replacement of failing drainage infrastructure, and construction of new pavement structure.

The Arlington Boulevard Improvements Project was advertised for bids on March 17, 2019 with bid opening scheduled for April 16, 2019. Only two bids were received. Per state statute, staff re-advertised the project with a new bid opening date of April 25, 2019. Two bids were received with the lowest responsible, responsive bid submitted by Fred Smith Company of Raleigh, NC, in the amount of $4,487,484. The bid also included an alternate to construct a new 10' asphalt greenway on the north side of Arlington Boulevard between Hooker Road and Evans Street.

Mr. Mulligan stated the proposed budget for this project is the low bid plus alternate in the amount of $4,487,484 and a 10% contingency for a total of $4,940,000. Funding for this project will be provided by the 2015 General Obligation Bond funds ($3,512,000), road resurfacing funds ($765,000), and the Stormwater Utility Fund ($663,000).

Upon motion by Council Member Smiley and second by Council Member Meyerhoeffer, the City Council voted unanimously to award the contract for the Arlington Boulevard Improvements Project to Fred Smith Company of Raleigh, NC in the amount of $4,487,484.

**CONTRACT AWARD FOR THE FY 2019 STORMWATER PIPE REPAIR PROJECT**

Public Works Director Kevin Mulligan stated this is an on-call contract for stormwater pipe repair, replacement, and/or relocation services. The following projects have been identified as priority pipe replacement projects:

- 200 West Fifth Street
- 540B Lake Road
- 312 Stanwood Drive
- 1502 SE Greenville Boulevard
- 4002 Wyneston Road
- 2400 Jefferson Drive
- 902 West Third Street
- 1700 Cedar Lane
- 801 East Fifth Street

Mr. Mulligan said stormwater projects have been prioritized through a combination of investigations performed during the watershed master plan project, road resurfacing, or daily inspection of stormwater infrastructure. The projects included in this phase have been prioritized and identified as those in most immediate need of repair and replacement. The on-call contract will be used to address these issues as well as other priority projects that may arise throughout the contract period.
The Public Works Department initially solicited bids on February 26, 2019. Four bids were received and after review, staff noticed a disparity in the bids. All bids were rejected because they differed significantly from the engineer’s estimate. As a result, Public Works reevaluated the scope of work outlined in the contract and clarified contract specifications. Bids were solicited a second time on March 26, 2019. The City received four bids with NC Earthworks, Inc. of Greenville, NC, submitting the lowest responsible, responsive bid in the amount of $698,681.29. Mr. Mulligan stated funding for this project will be provided by the Stormwater Utility Fund.

Upon motion by Council Member Bell and second by Council Member Daniels, the City Council voted unanimously to award a construction contract for the FY 2019 Stormwater Pipe Repair Project to NC Earthworks, Inc. of Greenville, NC in the amount of $698,681.29 and a 15% contingency of $104,802 for a total of $803,483.29.

CITY MANAGER’S REPORT

City Manager Wall recommended adding a 4:00 pm workshop in Conference Room 337 to the schedule for May 20, 2019

Upon motion by Council Member Smiley and second by Council Member Daniels, the City Council voted unanimously to add the recommended workshop to their meeting schedule.

COMMENTS FROM THE MAYOR AND CITY COUNCIL

The Mayor and City Council made comments about past and future events.

ADJOURNMENT

Council Member Bell moved to adjourn the meeting, seconded by Council Member Smiley. There being no further discussion, the motion passed by unanimous vote and Mayor Connelly adjourned the meeting at 7:47 pm.

Respectfully submitted,

Carol L. Barwick, CMC
City Clerk